

Rollins College

Rollins Scholarship Online

The College of Liberal Arts Faculty Minutes

College of Liberal Arts Minutes and Reports

10-22-1986

Minutes, College of Arts & Sciences Faculty Meeting, October 22, 1986

Arts & Sciences Faculty
Rollins College

Follow this and additional works at: https://scholarship.rollins.edu/as_fac

Recommended Citation

Arts & Sciences Faculty, "Minutes, College of Arts & Sciences Faculty Meeting, October 22, 1986" (1986).
The College of Liberal Arts Faculty Minutes. 219.
https://scholarship.rollins.edu/as_fac/219

This Minutes is brought to you for free and open access by the College of Liberal Arts Minutes and Reports at Rollins Scholarship Online. It has been accepted for inclusion in The College of Liberal Arts Faculty Minutes by an authorized administrator of Rollins Scholarship Online. For more information, please contact rwalton@rollins.edu.

***** Memorandum *****

FROM: Barry Allen
Vice Chair & Secretary of the Faculty

TO: All undergraduate faculty, President Seymour, Vice-Presidents DeNicola, Johnson and Morgan, Deans Straumanis, Erdman, Watkins and Miller, Associate Dean Lancaster, Archives.

DATE: September 30, 1986

RE: Proposed bylaw change: Curriculum Committee

The Steering Committee of the Faculty recommends the following bylaw changes relating to membership of the Curriculum Committee:

Change the first sentence of Article 5, Section 3--Vacancies to: "Should a faculty vacancy occur, the Steering Committee will nominate a replacement for approval by the faculty at its next regular meeting. Additional nominations may be made from the floor."

AND

Change Article 5, Section 6--Part A to: ". . .; and make nominations to faculty to fill committee vacancies."

AND

Change Article 5, Section 7--Part B, Membership (6-3-3) to: "The following are voting members: Six faculty members, one from each division and two elected at large; the Dean of the Faculty; the Dean of the College; the Registrar; and three students elected at large. The faculty members must be in at least their third year of teaching at Rollins at the time of election."

These bylaw changes will be considered at the next faculty meeting (October 22, 1986).

FROM: Barry Allen, Vice Chair & Secretary of the Faculty
TO: All College Faculty, President Seymour, Vice-Presidents
DeNicola, Johnson and Morgan, Deans Straumanis, Erdmann,
Watkins and Miller, Associate Dean Lancaster, Archives.
DATE: October 20, 1986
RE: Agenda for October 22 Faculty Meeting

There will be a meeting of the undergraduate faculty on October 22, 1986 at 3:30 PM in Crummer Auditorium.

Agenda

- I. Call to Order
- II. Approval of Minutes
- III. Reports from Administrators (as necessary)
- IV. Proposed Bylaw Changes

A. Replacing Vacancy on Committees

The Steering Committee of the Faculty recommends the following bylaw change relating to committee membership:

Change the first sentence of Article 5, Section 3--Vacancies to: "Should a faculty vacancy occur, the Steering Committee will nominate a replacement for approval by the faculty at its next regular meeting. Additional nominations may be made from the floor."

Change Article 5, Section 6--Part A to: ". . . ; and make nominations to faculty to fill committee vacancies."

B. Membership of Curriculum Committee

Change Article 5, Section 7--Part B, Membership (6-3-3) to: "The following are voting members; Six faculty members elected by the undergraduate faculty, one from each division and two elected at large; the Dean of the Faculty; the Dean of the College; the Registrar; and three students elected at large. The faculty members must be in at least their third year of teaching at Rollins at the time of election."

C. Masters of Liberal Studies

(1) MLS Committee

Change Section 18 to: The Master of Liberal Studies Committee

A. Responsibilities

The MLS Committee represents the College Community in developing the curriculum, academic standards, policies and procedures related to the Master of Liberal Studies degree, and recommends to Faculty changes in degree requirements. The Committee represents the Faculty in determining MLS admissions standards; establishing MLS admissions policies and procedures; assisting in student recruitment; advising and assisting in the interviewing of students for admission and scholarships; and serves as the MLS student selection committee. The Committee reviews cases of inadequate academic performance and recommends to the Director of the MLS program probations and dismissals; acts as an appeals board for cases of inadequate academic performance and recommends to the Director of the MLS program probations and dismissals; acts as an appeals board for cases of alleged violation of MLS regulations and recommends probation, dismissal or other actions to the Director.

B. Membership (4-1-2)

The voting members are: The Director of the MLS Program; two faculty elected at large; one faculty from the Continuing Education Committee, selected by that Committee; one faculty selected by faculty teaching core MLS courses; and two MLS students, each representing and selected by her separate class.

(2) Consistency of Language

Change Article V. Section 17, Subsection A: First sentence, last word. Change "program" to programs."

Change the second sentence to read: "It makes recommendations to the Curriculum Committee and the Committee on Standards regarding the undergraduate Continuing Education curriculum proposals and academic standards."

Change Article V. Section 17, Subsection B: Substitute the title "the Dean of the School of Continuing Education," for "the Associate Dean of the Faculty and Director of Continuing Education."

Substitute the title "The Director of Administration and Student Services" for "The Associate Registrar (Continuing Education)."

Add Section 19: Other Standing Committees

V. Elections

A. CAB (one at large, year replacement)

Eileen Gregory

Wayne Hales

B. Curriculum (two at large)

Charlie Rock

and ? ? ?

C. MLS (two at large)

Arnold Wettstein

Pat Polley

D. Nominating (one year replacement)

Alex Anderson

Sandy Skidmore

VI. Adjournment

Meeting of the Faculty of the College
Minutes -- October 22, 1986

Attendance: Barry Allen, Alex Anderson, Ed Borsoi, Barbara Carson, Steve Chandler, Kathy Cherry, Gloria Child, Doug Child, Boyd Coffie, Persis Coleman, Deloit Cotanche, Dan DeNicola, Linda DeTure, Charles Edmondson, Larry Eng-Wilmot, Lynda Glennon, Eileen Gregory, William Hepburn, Gordie Howell, Art Jones, Antonios Karam, Roy Kerr, Tom Lairson, Jack Lane, Carol Lauer, Barry Levis, Richard Lima, Nancy McAleer, Joe Nassif, Steve Neilson, Marvin Newman, Socky O'Sullivan, Twila Papay, Philip Pastore, Pedro Pequeno, Karl Peters, Patrick Polley, Charlie Rock, John Ross, Thaddeus Seymour, Marie Shafe, Joe Siry, Sandy Skidmore, James Small, Marilyn Stewart, Joan Straumanis, Kenna Taylor, Kathryn Underdown, James Wahab, James Warden, Bari Watkins, John Weiss, Arnold Wettstein, Gary Williams, Lynn Phillips.

The meeting was called to order at 3:35 PM by Jim Small.

The minutes were approved as distributed.

Vice-President Warren Johnson distributed and discussed information from the Centennial Campaign. In the last two years we have raised \$11,592,500 (as opposed to the \$11,515,000 projected earlier). The goal through 1989 is now \$33,842,500. Warren also discussed where expected revenues would be spent, stressing that the campaign is not only for endowment, but also for current spending. The faculty was told how they could help in the campaign. This includes grant proposals, talks to alumni, visits to potential donors, etc.

Vice-President for Academic Affairs Dan DeNicola reported that planning is going forward for a new social sciences building. Dan also reported that Phi Beta Kappa has organized a team to visit on February 15th and 16th, 1987. Five schools are being reviewed for a Phi Beta Kappa chapter.

Dean of the Faculty Joan Straumanis relayed a message from Associate Dean Pat Lancaster urging that winter term course corrections be forwarded to her office as soon as possible. A message forwarded from the registrar noted that some faculty had not turned in mid-term grades. Joan and Beth resolutely urged the faculty to redouble its efforts in this area. Dean Straumanis discussed the progress being made with the school-college articulation project. There has been more progress with private schools than with the public schools. Joan also reported that the Faculty Compensation and Professional Development Committee is working with her on questions of faculty load. The Dean will rigorously enforce present policy on overloads and will not approve any double overloads. At the same time, Joan and the Committee are also working on the question of release time with the goal of equitable and humane work loads for all faculty. Finally, Joan reported that a policy is being formulated on the declaration of major with a goal of having all students declare a major by mid-term of the first semester of the junior year. It will henceforth be very difficult to get area majors approved without in-depth work in a disciplinary area.

Dean of the College Bari Watkins gave a report of events scheduled for Drug and Alcohol Awareness Week. Difference with Dignity Week has been postponed until spring term. Bari reported that Roberto Quinones will be the Rollins nominee for both the Rhodes and Marshall Scholarships. Lastly, Bari reported that there will be an array of non-credit courses offered this winter term. Any and all suggestions from the faculty are welcome.

Doc Henson, Bookstore Manager and Honorary Professor of Books, reminded the faculty that he is going on 75 years of age and has retired three times already. Doc stated flatly that the Rollins faculty is the best and most considerate of all those with which he has worked. He urged that the faculty get their orders in for winter term on November 1, and for spring term on December 1. Please write legibly. Also, it would be a good idea to check to see if the books are in at the beginning of term. Reorders will be forwarded to the publisher "within five minutes." Doc requested some help in finding people to work during book rush.

Chairman Small presented the following bylaw changes:

(1) Replacing Vacancies

Change the first sentence of Article 5, Section 3--Vacancies to: "Should a faculty vacancy occur, the Steering Committee will nominate a replacement for approval by the faculty at its next regular meeting. Additional nominations may be made from the floor."

Change Article 5, Section 6--Part A to: ". . . ; and make nominations to faculty to fill committee vacancies."

Some questions were raised as to why this task should go to Steering. Professor Small replied that this was because Steering meets regularly and, therefore, could deal with it more easily. It was stressed that this is only for unanticipated vacancies. Thus, Phil Pastore, added a friendly amendment to insert "unexpected" wherever "vacancy" or "vacancies" occur in the language.

The bylaw changes would then read:

Article 5, Section 3--Vacancies: Should an unexpected faculty vacancy occur, the Steering Committee will nominate a replacement for approval by the faculty at its next regular meeting. Additional nominations may be made from the floor.

Article 5, Section 6--Part A: . . . ; and make nominations to faculty to fill unexpected committee vacancies.

This bylaw change was then passed unanimously.

(2) Membership of Curriculum Committee

Change Article 5, Section 7--Part B, Membership (6-3-3) to: "The following are voting members; Six faculty members elected by the undergraduate faculty, one from each division and two elected at large; the Dean of the Faculty; the Dean of the College; the Registrar; and three students elected at large. The faculty members must be in at least their third year of teaching at Rollins at the time of election."

Professor Pequeno said that the problem is representation on Curriculum at the departmental level. Professor Small replied that this appears to Steering to be a much larger question concerning faculty governance in general.

Richard Lima moved that the bylaw be amended so that the Registrar be a non-voting member of the Curriculum Committee. The amendment carried and the change now reads:

Article 5, Section 7--Part B, Membership (6-3-3): The following are voting members; Six faculty members elected by the undergraduate faculty, one from each division and two elected at large; the Dean of the Faculty; the Dean of the College; and three students elected at large. The faculty members must be in at least their third year of teaching at Rollins at the time of election. The Registrar serves as a non-voting member.

This bylaw change was approved.

(3) Masters of Liberal Studies

Article 5, Section 18: The Master of Liberal Studies Committee

A. Responsibilities

The MLS Committee represents the College Community in developing the curriculum, academic standards, policies and procedures related to the Master of Liberal Studies degree, and recommends to Faculty changes in degree requirements. The Committee represents the Faculty in determining MLS admissions standards; establishing MLS admissions policies and procedures; assisting in student recruitment; advising and assisting in the interviewing of students for admission and scholarships; and serves as the MLS student selection committee. The Committee reviews cases of inadequate academic performance and recommends to the Director of the MLS program probations and dismissals; acts as an appeals board for cases of inadequate academic performance and recommends to the Director of the MLS program probations and dismissals; acts as an appeals board for cases of alleged violation of MLS regulations and recommends probation, dismissal or other actions to the Director.

B. Membership (4-1-2)

The voting members are: The Director of the MLS Program; two faculty elected at large; one faculty from the Continuing Education Committee, selected by that Committee; one faculty selected by faculty teaching core MLS courses; and two MLS students, each representing and selected by her separate class.

Article V. Section 17, Subsection A: First sentence, last word. Change "program" to programs."

Second sentence: "It makes recommendations to the Curriculum Committee and the Committee on Standards regarding the undergraduate Continuing Education curriculum proposals and academic standards."

Article V. Section 17, Subsection B: Substitute the title "the Dean of the School of Continuing Education," for "the Associate Dean of the Faculty and Director of Continuing Education."

Substitute the title "The Director of Administration and Student Services" for "The Associate Registrar (Continuing Education)."

Section 19: Other Standing Committees

These changes passed unanimously with no revision.

Elections were held for CAB. Nominees were Eileen Gregory and Wayne Hales. Eileen Gregory was elected to the post.

Elections for the Nominating Committee were held. Nominees were Sandy Skidmore and Alex Anderson. Sandy Skidmore withdrew, Linda DeTure was nominated. Linda DeTure was elected to the post.

Elections for MLS Committee membership were held. Nominees were Arnold Wettstein, Pat Polley and Rosemary Curb. Arnold Wettstein and Rosemary Curb were elected to the committee.

Elections for Curriculum Committee positions were held. Nominees were Charlie Rock, Marie Shafe, Sandy Skidmore and Marilyn Stewart. Sandy Skidmore and Charlie Rock were elected to this committee.

The meeting was adjourned at 4:50 PM.

Distribution: All College Faculty, President Seymour, Vice-Presidents DeNicola, Johnson and Morgan, Deans Straumanis, Erdmann, Watkins and Miller, Associate Dean Lancaster, Archives.